

# 2018–19

## Asian Future Leaders Scholarship Program

### Application Guidelines

National University Corporation, Kyoto University

#### 1. Purpose

The Asian Future Leaders Scholarship Program (AFLSP) is a pan-Asian initiative that provides young Asian scholars the opportunity to study abroad in an Asian University and connects 16 Anchor and Participating Universities across 9 cities in East Asia. It was established in 2014 through the generosity of Mr. Ronald K. Y. Chao (Vice Chairman and Director, Novel Enterprises Limited in Hong Kong), and is administered by Bai Xian Asia Institute Limited. With a vision to develop future leaders who embrace cultural diversity and play an active role in creating harmony among the nations, BXAI aims to grant up to 100 AFLSP Scholarships per year to elite students at its 16 Anchor and Participating Universities. Six universities in Japan, China and Hong Kong, including Kyoto University, have been chosen as Anchor Universities for the AFLSP. These universities each operate an independent selection process for the AFLSP.

#### 2. Scholarship amount and payment method

Monthly amount: Approximately 150,000 Japanese yen

An amount equivalent to 535,800 Japanese yen to cover tuition for one year and 282,000 Japanese yen to cover admission fees shall be paid separately.

- \* As the scholarship shall be paid in Japanese yen, the actual amount received may vary depending on the exchange rate.
- \* The monthly stipend shall be paid into the recipient's bank account in monthly installments.
- \* The payment to cover the tuition and admission fees shall be made as a reimbursement after Kyoto University confirms the payment of those fees through receipts.
- \* The scholarship shall not be paid until a confirmation of enrollment has been submitted to the designated administration office each month. The scholarship shall be paid only to the recipient whose confirmation of enrollment was submitted. As a rule, the scholarship shall not be paid if the recipient is absent from the university from the beginning until the end of the month, takes a leave of absence, or is absent for a significant period.

#### 3. Scholarship term

Maximum of two years (extension not possible).

- \* Note: The continued payment of the scholarship for the second year shall be decided by BXAI and the university based on a comprehensive assessment of the recipient's reports, academic performance, and conduct, etc.

#### 4. Number of recipients

Approximately **ten**, throughout the university.

- \* Note: Approximately ten applicants shall be placed on a separate reserve list and may be selected to receive the scholarship if any of the originally selected applicants fail to meet the eligibility requirements by April 2019.

#### 5. Eligibility and Selection Criteria

**Only applicants who meet all of the following criteria shall be considered:**

- (1) Supportive of the AFLSP's purposes, possess strong personal integrity, interested in international and intercultural understanding and goodwill, and prepared to contribute.
- (2) Citizenship of an Asian country other than Japan, and prospective status of residence in Japan of "College Student" at the time the scholarship is awarded (those with multiple citizenship of Japan and other country/ies are not eligible).
- (3) Under 35 years of age at the time of application.
- (4) High proficiency in English (English proficiency at a level roughly equivalent to a TOEFL iBT score of 90 or more is preferred).
- (5) Completed a bachelor's degree at one of the designated institutions below (in the case of those who graduated from a university in China, it must be a university classified as "full-time undergraduate" (全日制本科)), or are expecting to complete such a degree at one of the institutions below by the beginning of the scholarship term.

China: Peking University, Tsinghua University (in Beijing), Fudan University, Zhejiang University, Shanghai Jiao Tong University, Xi'an Jiao Tong University, Nanjing University, University of Science and Technology of China, Nankai University, Wuhan University

Hong Kong: The University of Hong Kong, The Chinese University of Hong Kong, The Hong Kong University of Science and Technology

Taiwan: National Taiwan University, **National Tsing Hua University**

South Korea: Seoul National University, Korea University, Yonsei University

Singapore: National University of Singapore, Nanyang Technological University

Vietnam: Vietnam National University, Hanoi

Thailand: Chulalongkorn University

- (6) **Expecting to enroll as a regular (degree-seeking) student (master's [post-doctoral], doctoral, 5-year doctoral, professional degree program) at a graduate school of Kyoto University in October 2018 or April 2019, and planning to complete that degree program in the standard number of years.**
- (7) Completed the screening procedures at the Kyoto University Admissions Assistance Office (AAO)<sup>1</sup> by the beginning of the scholarship term.

<sup>1</sup> Please see "Admissions Information for Students of Chinese, Hong Kong, and Taiwanese Universities" on the Kyoto University website.

Japanese: <http://www.kyoto-u.ac.jp/ja/international/students1/ku-ao.html>

Chinese (simplified): <http://www.kyoto-u.ac.jp/zh-cn/education-campus/international/students1/ao.html>

Note: This procedure is applicable only to those who graduated or will graduate from a designated university in China, Hong Kong, or Taiwan.

- (8) Recommended by a supervising university professor or by an individual of equivalent status.
- (9) Never previously received an AFLSP Scholarship.
- (10) In genuine need of financial support.
- (11) In sound physical and mental health, with high moral standards, and an outstanding academic record.
- (12) Remain enrolled at Kyoto University as a full-time student for the duration of participation in the AFLSP.
- (13) Not be a recipient of any other scholarship or other form of funding support by a third party
- (14) Not take up paid employment, full-time or part-time, while enrolled at the university and receiving the benefit of the scholarship, unless granted permission

## 6. Requirements

- (1) Participation in the BXAI Summer Program (an annually held program lasting for approximately three weeks) and other exchange events held as part of the AFLSP during the scholarship term.
- (2) Participation in the following programs provided for AFLSP recipients (participation in other programs may also be required):
  - a. AFLSP student orientation
  - b. Classes on comparative cultural studies and international relations in East Asia
  - c. Seminars on international relations, etc.
  - d. East Asian language studies (including self-guided studies)
  - e. Presentation of study achievements
- (3) Active participation in international exchange and social engagement activities.
- (4) Submission of study reports and activity reports by the designated deadlines.

## 7. Application documents

- \* All documents must be submitted in either English or Japanese.
- \* All attached documents should be submitted as PDF files, except for item (3), which should be submitted in JPEG format.
- \* All documents should be typed, except for signatures.
- \* **Any documents which cannot be submitted by the deadline must be indicated on the application form and submitted as soon as they are obtained.**

- (1) Scholarship Application Form (online form), which must be completed by the applicant
- (2) Research Plan (in any format)
- (3) Letter of recommendation from supervising professor or equivalent. (Use the standard form provided.)

If possible, the letter of recommendation should be provided by the applicant's prospective graduate school supervisor. If the applicant is not able to submit a letter of recommendation from a Kyoto University faculty member because their supervisor has not yet been determined or for other similar reasons, the letter of recommendation should be provided by a supervisor or faculty member of equivalent status at the university or graduate school in which the applicant is currently, or was recently,

enrolled.)

(4) Photograph of the applicant. (Head-and-shoulders image with no headwear, taken in the last six months. To be submitted as a JPEG file.)

(5) Certificate of Language Proficiency (JLPT: Japanese Language Proficiency Test, TOEFL, etc.)  
(If applicable)

(6) Copy of the university diploma (if the applicant graduated from a university).

The diploma must have been issued by the university from which the applicant graduated.

Note: If the applicant has completed a master's degree, they must submit two diplomas (bachelor's and master's).

(7) Certificate of enrollment (if the applicant is expecting to graduate from a university).

The certificate must bear the university's official stamp.

(8) Academic Transcript

The transcript must bear the official stamp of the university from which the applicant graduated or expects to graduate from, and must be issued in either Japanese or English.

(9) Declaration of Understanding and Agreement for an International Student Scholarship Application.

(Use the standard form provided. Complete in either Japanese or English.)

(10) Letter of Admission from a graduate school at Kyoto University.

(11) Copy of Residence Card (both sides).

(12) “教育部學歷證書電子注冊備案表” or “教育部學籍在線驗證報告”

Note: This is required only if the applicant graduated or will graduate from a designated university in China.

## 8. Application dates and procedures

Application procedure: ONLINE Registration

URL: <https://reg34.smp.ne.jp/regist/is?SMPFORM=nita-sjtir-9e1e3f05efb090e8794d1b76251209b6>

Application period: May 1 to May 31, 2018 (closes at 17:00 p.m. Japan time).

Note: **The website cannot be accessed on or after the deadline.**

All documents must be completed in full before being sent to the Kyoto University AFLSP ONLINE Application Website (at the URL above) by the deadline. Applications shall not be accepted under any circumstances if they are submitted outside the application period, by any method other than the one specified above, or in an incomplete form. Once submitted, the application documents are not returnable.

Personal information contained in scholarship application documents shall not be used for any purpose other than administration of the scholarship program.

## 9. Selection and notification of results

The primary screening will be based on the application documents. Those who pass the primary screening will then be required to take an interview.

Note: The Interview will be held between late July and early August. Applicants must attend the interview at the date and time specified by Kyoto University. Requests to change the time or date of the interview will not be accepted. Applicants who fail to attend the interview at the designated date and time will be disqualified from the application process.

Deadline for applications



**Mid-June to late June:** Stage 1 Screening (document screening)

Screening of application documents by the Kyoto University selection committee



**Early July (tentative):** Notification of the results of the Stage 1 Screening (by e-mail)



**Late July to early August (tentative):** Stage 2 Screening (interview)

Interview conducted by the Kyoto University selection committee

\* Those who pass the Stage 1 Screening will be provided with further information about the interview at a later date.



**Mid-September to Late September (tentative):** Notification of the results of the Stage 2 Screening (by e-mail)

## 10. Suspension or termination of scholarship

- (1) Scholarship payments shall be cancelled if any of the following applies to a recipient:
  - a. Leave of absence, extended non-attendance, or withdrawal from the university.

Note: Notification of such absences/withdrawal should be given to the scholarship recipient's AFLSP coordinator at least six months in advance.
  - b. Subject to disciplinary action by the university.
  - c. Circumstances which are deemed an impediment to academic progress or course completion.
  - d. Failure, without legitimate grounds, to attend an event or activity conducted as part of the AFLSP.
  - e. Judged unfit to be a scholarship recipient for other reason(s).
- (2) The scholarship award shall be revoked if any falsities are discovered in the recipient's application documents.

## 11. Points to note

- (1) Recipients may be required to repay part or all of the scholarship if it is determined that a fraudulent act has been committed.
- (2) In the event that there are interpretation discrepancies between different language versions of these Application Guidelines, the Japanese language version shall be deemed the official version and shall govern in any conflict.

## 12. Inquiries

Please address any inquiries to:

AFLSP Coordinator, International Education and Student Mobility Division,

Education Promotion and Student Support Department, Kyoto University

Yoshida Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan

E-mail: AFLSP@mail2.adm.kyoto-u.ac.jp

Open Monday to Friday from 9:00 to 17:00 (closed on weekends and national holidays)

- \* We do not accept inquiries other than those regarding the AFLSP at Kyoto University, or requests for information on selection results. Inquiries are accepted in Japanese or English only.  
Please use the AAO e-mail address in Footnote 1 on Page 2 for inquiries regarding the AAO. Inquiries regarding admissions and entrance examinations should be directed to the graduate school concerned.

### **Frequently Asked Questions regarding scholarship applications**

Q. How do I calculate my Grade Point Average (GPA)?

A. Please calculate your evaluation score using the table below.

Grade Type 1		Excellent	Good	Fair	Fail
Grade Type 2		A	B	C	F
Grade Type 3		100-80	79-70	69-60	59 or below
Grade Type 4	100-90	89-80	79-70	69-60	59 or below
Grade Type 5	S (Outstanding)	A (Excellent)	B (Good)	C (Fair)	F (Fail)
Grade Type 6	A	B	C	D	F
<b>Grade Points</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

Calculating your GPA: (The number of grade point 3 credits  $\times$  3 + the number of grade point 2 credits  $\times$  2 + the number of grade point 1 credits  $\times$  1 + the number of grade point 0 credits  $\times$  0) divided by the total number of credits.

Q. I am not currently enrolled at a university / do not have a supervisor or equivalent. Who should I ask to provide my “letter of recommendation from supervisor or equivalent” as required for the application?

A. Please obtain your letter of recommendation from a faculty member at the university you attended most recently. The faculty member should be involved in the academic field in which you majored, and should know you well.

Q. Can I still gain admission to Kyoto University even if I am not selected for this scholarship?

A. Yes. Selection for the scholarship and selection for admission are completely unrelated.

Q. Are there any other scholarships that I can apply for?

A. At any one time, you can only apply for one scholarship for which Kyoto University handles applications directly. Please also note that applications for most general scholarships are accepted only after enrollment (although some do accept applications from students who have been admitted but who are not yet enrolled). If you are not selected to receive the AFLSP scholarship, please contact the graduate school to which you are seeking admission for more details of other scholarships available.

Q. Who is likely to be awarded the AFLSP scholarship?

A. Recipients will be selected by the Kyoto University Scholarship Selection Committee in accordance with internal selection guidelines. The committee will make an overall evaluation of the content of each applicant’s documents. We cannot respond to specific inquiries regarding the selection criteria or the committee’s decisions.

Q. When do the scholarship payments commence?

A. Payments will commence on the month in which the recipient enrolls as a regular student at Kyoto

University. The scholarship will be paid into an account held in the recipient's own name at a Japanese bank. Recipients should ensure that they open a bank account in Japan prior to the first scheduled payment.

- Q. If I am not selected for the scholarship this year, can I re-apply next year?
- A. The application schedule for the next academic year has not yet been finalized, but if applications are to be taken, you will be allowed to apply. Please note, however, that students enrolling as regular students at Kyoto University in October 2018 or April 2019 will not be eligible.
- Q. I was selected as an AFLSP scholarship recipient, but I have subsequently been admitted to a different graduate school/program from the one I listed on the scholarship application form. Can I still receive the scholarship?
- A. The selection committee will re-assess your application and determine whether or not you are still eligible for the scholarship. If you enroll in a university other than Kyoto University, or enroll as a non-regular student (e.g. as a research student), you will no longer be eligible.
- Q. Am I eligible to apply if I am enrolled as a research student before enrolling in a degree-seeking program?
- A. Yes, you may apply for the AFLSP scholarship if you will be enrolling in a degree-seeking program at Kyoto University in October 2018 or April 2019 after being enrolled as a research student (please note, however, the scholarship shall not be paid during the term for which you are a research student). For information on how to enroll as a research student, please contact your chosen graduate school.

#### **Useful websites regarding studying at Kyoto University**

Kyoto University Website: Admissions Guide for International Applicants:  
English, Chinese, Korean:  
<http://www.kyoto-u.ac.jp/en/research/international/publications/guide.html>

Japan Student Services Organization (JASSO) Website: Study in Japan  
English: [http://www.jasso.go.jp/study\\_j/index\\_e.html](http://www.jasso.go.jp/study_j/index_e.html)  
Chinese: [http://www.jasso.go.jp/study\\_j/index\\_chi.html](http://www.jasso.go.jp/study_j/index_chi.html)  
Korean: [http://www.jasso.go.jp/ko/study\\_j/sgtj.html](http://www.jasso.go.jp/ko/study_j/sgtj.html)

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